

IHP+ Inter-agency Core Team - Terms of Reference

The IHP+ inter-agency Core Team will be responsible for facilitating the efforts of the partnership. Its terms of reference can be summarized as:

ROLES AND FUNCTIONS

- Manage daily operations of IHP+.
- Manage processes to ensure effective decisions are reached at the Executive Team and Scaling up Reference Group (IHP+ SuRG), including drafting SuRG and Executive Team agendas, and IHP+ guidance and decisions.
- Ensure SuRG is sufficiently informed of Executive Team meeting outcomes.
- Facilitate access to better coordinated support for implementing IHP+ related activities, if needed, through staff of IHP+ signatories.
- Organize documentation of lessons learned on improved aid effectiveness, and promote mutual accountability for results through events such country team meetings and ministerial reviews.
- Manage contracts, mobilize resources and disburse funds for implementing specific elements of the IHP+ work plan.
- Facilitate working group activities and highlight issues to Executive Team.
- Actively support better understanding of IHP+ principles at country level. This includes improved communication with countries - with clear key messages; coherence in messaging on aid effectiveness by related initiatives.
- Take forward other specific activities as agreed by the SuRG / Executive Team.

INTERNAL ORGANIZATION

- Co-hosted by the World Bank and the World Health Organization.
- WB / WHO each appointed one IHP+ focal point.
- The two focal points make joint decisions.
- Each focal point is supported by a small team with specific job profiles, but no representations from specific constituencies.
- The two teams communicate by way of a regular teleconference and email.
- On an ad hoc and needs basis, temporary staff will be contracted or loaned from one of the partners and co-located in either Washington, DC or Geneva.